

ACTION LOG		Meeting: Town and Parish Council Partnership Forum. Date: Tuesday 14th October 2014 @ 6.30pm.		
Venue: Newcastle-under-Lyme Borough Council, Civic Offices, Merrial Street, Newcastle-under-Lyme, Staffs, ST5 2AG – Council Chamber				
Attendees: Sarah Moore (Partnerships Manager, NBC), Irene Lee (Locality Action Partnerships Co-ordinator- NBC), Julia Cleary (Democratic Services Manager- NBC), Cllr I Webb (Whitmore Parish Council), Wendy Kinson (Whitmore Parish Council), Cllr Paul Waring (Kidsgrove TC), Jill Waring (Kidsgrove TC), Cllr Mike Kelly (Maer and Aston PC), Elena Sudlow (Maer and Aston PC), Nesta Hassall (Chapel and Hill Chorlton PC), Cllr Tony Bardell (Chapel and Hill Chorlton PC), Cllr Rosemary Bardell (Chapel and Hill Chorlton PC), Cllr Billy Welsh (Madeley Parish Council), Janet Simpson (Madeley PC), Claire Withington (Audley and Keele PC), Cllr Val Newman (Keele Parish Council), Cllr David Stringer (Economic Development & Enterprise Scrutiny Chair, NBC), Guy Benson (Head of Planning and Development-NBC), Cllr Mick Nadin (Silverdale PC), Mrs P Whalley (Silverdale PC), Cllr S Sweeny (NBC), Justine Tait (NBC), Mr G Griffith (Betley, Balterley and Wrinehill PC)..		Apologies: Cllr Bert Proctor (Chair) (NBC & Audley Parish Council), John Sellgren (Chief Executive NBC), Mark Bailey (Head of Business Improvement, Central Services and Partnerships- NBC), Cllr John Taylor (NBC), Karen Watkins (Clerk-Loggerheads), Ian Douglas (Loggerheads PC). Circulated to: Town and Parish Council Clerks and Chairs and NBC Officers.		
	Discussion	Action	Who?	Due Date
1	Welcome, Introductions and Apologies In the absence of Cllr Proctor Cllr Stringer agreed to Chair the meeting and welcomed everyone to the meeting. Apologies were given.			
2	Action Log from previous meeting 22/07/2014 The Action Log was agreed for accuracy. All actions had been completed with the exception of: Matters Arising: (2) Whitmore Parish Council did not receive a copy of the Peer Review because of a mix up over the email address. (7) Cllr Proctor and Sarah Moore have still to meet with some of the Parish Councils to explore input to Forum Development.	Peer Review to be distributed to Whitmore PC Dates to be arranged with remaining LAPs by the end of October 2014.	GB IL/T &PCs	October 2014 October 2014
3	Update on Electoral Arrangements for Newcastle Under Lyme. JC informed the Group that information have been given out across Wards regarding the Polling Station Review. Local knowledge about location and suitability will help to make sure facilities are fit for purpose. Feedback would be appreciated and can still be considered. There are big elections this year. There will be the General election, Ward Elections and Parish Council elections	Information was given out regarding the Review of polling districts, places and stations. Comments on Review welcomed by JC from T & PCs. You can do this online at www.newcastle-staffs.gov.uk/Review PDP	T &PCs	October 2014

	<p>in 2015. All parish councillors are up for re-election on 7th May 2015. Clerks were reminded that nomination papers must be in in time to avoid by-elections If a by-election has to be held because the cut date for nominations was missed then a charge will be made by the Borough Council. The Democratic Services Team is happy to provide support and help for the elections.</p>	<p>The consultation runs from 1/09/2014 to 31/10/2014. Timetables will be sent to all Parish Clerks for 2015 elections.</p>	JC	October 2014
4	<p>Planning and Development awareness session Guy Benson gave a presentation updating the group on the Planning Peer Review. A series of questions and answers followed. A holding report will go to Cabinet on 15/10/2014. There will be an opportunity or Town/Parish Councils to submit comments before the final report goes to Cabinet on 12/11/2014. Mike Kelly (Chair of Maer and Aston PC) asked that it be put on record that Maer and Aston Parish Councils non response to the document was not due to lack of concern or dedication but they had gone with the wishes of their County Councillor who wanted to submit one response on behalf of all the parish councils in his area. The responses to the report are currently with Cllr Loades. Guy Benson recognises that the timescale was very tight to give due consideration to this substantial document. Whitmore Parish Council had only recently received the document so were unable to meet the deadline This is an area that has been affected by recent developments and have comments they would like to be taken into consideration. The Chair thanked Guy for his presentation.</p>	<p>A copy of the presentation has been sent out with the Minutes.</p> <p>Comments to Guy Benson by Monday 20th October 2014 for inclusion in the Pre-report.</p>	IL All	October 2014 October 2014
5.	<p>Review of Concurrent Funding Cllr David Stringer gave presentation which explained the reasons and the findings of the Report. He stressed that this was a preliminary report. The participation of Town and Parish Councils had been extremely helpful and their comments will be included in the report. The cut-off date for representation is Wednesday 22nd October 2014. The Report goes to Scrutiny Committee first and then to Cabinet at NBC for a decision. Initials discussions showed that in some cases Concurrent Funding was not widely understood and some spending had been used for non NBC functions e.g. Highways. The Report found that the majority of Parish Councils deliver value for money and spend the S136 monies correctly and wisely. It was confirmed by the majority that any reduction in S136 monies would have a negative impact.</p>	<p>A copy of the presentation from Cllr Stringer has been sent out with the Action Log.</p>	IL	October 2014

Classification: NULBC **UNCLASSIFIED**

	<p>The recommendation would be that Formula funding should remain in place.</p> <p>A number of discussion points were raised and addressed. The main concern was the proposal to reduce reserves and claw back any underspend. This is clearly a sensitive issue and further discussions would have to take place before agreement could be reached.</p>	<p>Comments should be fed back to Justine Tait. Email: Justine.Tait@newcastle-staffs.gov.uk</p>	<p>JT</p>	<p>October 2014</p>
6.	<p>Any Other Business There was nothing to report under this item.</p>			
7.	<p>Date and time of next meeting Tuesday 20th January 2015 at 6.30pm – Council Chamber, NBC Civic Offices.</p>			